

**MINUTES OF THE MILLVILLE
TOWN COUNCIL WORKSHOP
February 25, 2020 (7:00 p.m.)**

In attendance were Mayor Steve Maneri, Treasurer Peter Michel, Secretary Ronald Belinko, Council Member Sharon Brienza, Council Member Barbara Ryer, and Town Clerk Matt Amerling. Town Manager Debbie Botchie was absent.

1. CALL TO ORDER

Mayor Maneri called the meeting to order at 7:00 p.m.

2. PLEDGE OF ALLEGIANCE TO THE FLAG

Mayor Maneri led the pledge of allegiance.

3. ROLL CALL

All Council members were present. Town Manager Debbie Botchie was absent. Mayor Steve Maneri stated he and Treasurer Peter Michel recently met with the Town of Ocean View Council Member Frank Twardzik to discuss “burying the ax” between the towns (of Ocean View and Millville) because years ago there was something about the towns not getting along, as well as the Town park so when the Town has any events they don’t take place the same day or weekend as Ocean View’s events. Mayor Maneri stated Mr. Twardzik talked about police protection but neither Mayor Maneri nor Mr. Michel would go into any discussion on the matter until the Town’s police study is done as well as seeing the 2020 Town census. Mayor Maneri stated he would like to see more meetings with Ocean View in the future by alternating Council members to meet with, so the Town can “get back on track with our neighbors.” Council Members Sharon Brienza and Barbara Ryer agreed. Mayor Maneri stated, regarding the Town park, sheetrock inside the community building is almost all complete. Mayor Maneri stated the floor had to be grinded back down because there was air in the concrete when they poured it, but it’s been re-floated and when it comes time to put the flooring down, they will re-level it and place the flooring on. Mayor Maneri stated most of the concrete walkways are complete, the electric inside the community building is all run, plumbing is all run, and most of the bathrooms have most of their tilework done. Mayor Maneri stated when he last looked, more than half the siding was up on the community building, so it’s probably all done by now, and we did good with the choice of colors. Mayor Maneri stated, regarding the outside bathrooms, all pipes are run; and conduit pipe has been run through the whole park. Mayor Maneri stated the plaza and concrete curbing around the challenge course, playground, and swing-sets are all complete. Mayor Maneri further stated the stone is in for the parking lot.

4. OLD BUSINESS

- A.** Discuss and possible vote on Town Park rules, policies and procedures. *Synopsis:* At its January 28, 2020, meeting, Mayor Maneri divided up Council members to research rules for each aspect of the Town park.

Council Member Sharon Brienza stated this park is going to have a lot of variables, and she knows Council is going to review a lot of policies and procedures with which Mayor Maneri put Council in charge of, but at some point, there are certain things which should be uniform

throughout the whole park – including times, facility park forms, reservation forms, and the like. Ms. Brienza stated she was charged with creating rules and regulations for the use of Town facilities, and the first statement is it is important for everyone to remember any violations of these procedures may result in your group being denied future use. Ms. Brienza stated, regarding room occupancy for the number of people, there should be a set number for with tables and chairs, and without tables and chairs. Mayor Maneri stated he thinks it's on the plan so he's thinking around two-hundred-ninety-five (295) people, but once you put the round tables in there, it will probably go down to about one-hundred-fifty (150) people. Ms. Ryer asked if the Fire Marshal checked off on those numbers. Mayor Maneri stated yes. Ms. Brienza stated from her understanding, the great room can be set up with seventeen (17) round tables, with six (6) chairs at each, but it's "not in stone yet." Ms. Brienza stated facilities will be available for use by individuals twenty-one (21) years-old or older and organizations; requests are reviewed on a first-come, first-served basis and approved at the Town's discretion. Ms. Brienza stated the Town of Millville has scheduling priority. Ms. Brienza further stated the hours of facility use are from 9 a.m. to 11 p.m., and these times must include set-up and clean-up of any decorations, food, equipment, etc.; and this is if the Town is planning on letting people use this facility to host parties, receptions, etc. Ms. Brienza stated the ending time will have to be filtered into other end times and she thinks the 11 p.m. time is a little too late because during the winter, the main parts of the park will be closing at dusk.

Ms. Brienza stated rental costs are outlined on the attached facilities use form which will also include a security deposit, and Ms. Brienza isn't sure if they'll need one (1) form or several forms for the different requests of different amenities. Ms. Brienza stated an insurance certificate of one million dollars (\$1,000,000) naming the Town of Millville as an additional insured must be presented prior to use. Ms. Brienza stated the organization identified on the facilities use form is responsible and accountable for any damage to Town property or facilities related to the event. Ms. Brienza further stated the sale of food, beverages or other items requires a vendor's permit and any other permit required by law; and applications for vendor's permits are available at Town Hall. Ms. Brienza stated facilities must be left in good, clean condition; garbage bags must be taken with you after each event/meeting; and the applicant agrees to leave the facilities in the same condition as they found it. Ms. Brienza stated at the end of the event, all portions of the park used by participants must be left free of trash and park facilities undamaged. Ms. Brienza further stated the security deposit shall be refunded if the park is free of trash with no damage to Town property; but if trash remains and/or there is damage to the Park, the security deposit will not be refunded and the requestor shall be responsible for reimbursing the Town of Millville for any additional costs for trash removal and/or repairs. Ms. Brienza stated since this park will be abutting other neighborhoods, the Town is asking people please respect the neighbors near the park and keep noise levels to a minimum. Ms. Brienza stated there is no smoking in any Town facility, but if you must smoke, please do so outside and away from the building, and please dispose of properly. Ms. Brienza stated keys may be picked up on the day of usage and returned by 4:00 p.m. the following business day. Ms. Brienza further stated a deposit of twenty-five dollars (\$25.00) for the key will be refunded if the key is returned by 4:00 p.m. the following business day; and the duplication of keys is prohibited. Ms. Brienza stated open flames, such as use of candles, are prohibited at all times.

Ms. Brienza stated no group or organization will be allowed to store any items on the premises;

and no alcoholic beverages are permitted unless approved by Town of Millville and permit is received from the State Alcoholic Beverage Control (ABC); and the permit must be presented to Town prior to the event/function. Ms. Brienza stated lights must be turned off and windows must be locked at the end of function; and when the function is over, please leave the premises. Ms. Brienza stated there should not be any loitering in the parking lot. Ms. Brienza stated if an organization is using a caterer, the caterer must also have a business license and provide a certificate of insurance in the amount of one million dollars (\$1,000,000.00), naming the Town as an additional insured; and a copy of the caterer's certificate of insurance must be included with the rental agreement. Ms. Brienza further stated the renter is responsible for providing food, drink, ice, utensils, paper products, etc., and may not use any supplies/food that may be stored on the premises. Mayor Maneri stated he would only add along with prohibiting smoking is to prohibit vaping too.

Council Member Barbara Ryer stated this is for the rental of the park itself and not the building. Ms. Ryer stated park rules must be adhered to at all times – and this is one thing the Town doesn't have yet, but this is in here for consistency. Ms. Ryer stated renters must be twenty-one (21) years of age or older. Ms. Ryer stated the Town park is intended to be used for recreational purposes and related activities, and the Town reserves the right to reject applications that do not conform. Ms. Ryer stated she has a note on here to have Town Solicitor Seth Thompson review such an aspect so there's no federal discrimination. Ms. Ryer stated rental time period(s) can be a half (½) day rental from 8 a.m. to 1 p.m. or 1 p.m. to 6 p.m., or a full day from 8 a.m. to 6 p.m. Ms. Ryer further stated the rental time period includes the time it takes to set up and clean-up of any approved equipment, decorations, food, etc. Ms. Ryer stated the Town of Millville has scheduling priority, and all other rental requests are on a first-come, first-serve basis. Ms. Ryer stated alcoholic beverages are permitted with proper permits from both the State and the Town. Ms. Ryer stated contractors such as caterers, music bands, DJs, Karaoke, etc., shall possess a Millville business license; and contractors must provide a certificate of liability insurance of one million dollars (\$1,000,000.00), naming the Town of Millville as an additional insured. Ms. Ryer stated the individual/organization named on the "facility use form" is responsible for any damage to Town property during the rental period. Ms. Ryer stated the park shall be left clean and free of debris/garbage, and noise levels should be at a minimum as to not disturb the surrounding communities. Ms. Ryer stated dogs must be kept on a leash and waste cleaned up promptly. Ms. Ryer stated the use of playground equipment is permitted at your own risk. Ms. Ryer stated the park remains open to the public to use all of the equipment in the park and this needs discussion because you can't really close the entire park to the public if someone's renting it. Mayor Maneri stated his agreement and it's a very touchy subject because if there are Town residents who want to come to the park, and they get turned away because someone's renting it, it's not good at all. Mayor Maneri stated the pickleball courts will be used if there are tournaments, but if someone wants to use the pavilion, the playground, Mayor Maneri doesn't think that should be allowed. Ms. Ryer stated vehicles shall not be driven in the park and are restricted to designated parking areas only; and equipment brought into the park must be specified at the time of reservation and must comply with all Millville Town ordinances. Ms. Ryer stated public safety officers may be recommended for some events; and the renter will incur the cost of the officer at the rate of ninety-five dollars (\$95) per hour with a minimum of three (3) hours.

Mayor Maneri stated in terms of dogs, one thing the Town will have to do is amend the Town dog ordinance because there is no leash length specified in the current ordinance. Mayor Maneri stated he would like to make the leash length no more than ten (10) feet long. Ms. Brienza stated, in relation to Ms. Ryer's comment about the half day or full day rentals, if there are two half day rentals, there could be a conflict. Ms. Brienza stated she suggests maybe putting until 12:30 p.m. for the first half day and 1 p.m. to 6 p.m. for the second half. Mayor Maneri stated the Town also has to be aware of the new development (Parkside) coming in next to the park.

Treasurer Peter Michel stated regarding signs for the park, he spoke with Sign-a-Rama in Georgetown and Ad Art in Millsboro, and he brought samples of typical sign sizes. Mr. Michel stated the first sign is thirty-three (33) inches by twenty-two (22) inches and is the most used size for communities. Mr. Michel stated the companies will give an estimate but they also say if the Town gives the company all the signs to produce for the park, the company will drop something like ten percent (10%). Mr. Michel stated the next sign is eighteen (18) inches by twelve (12) inches, and it costs thirty-nine dollars (\$39.00) for the sign, but that's not including the pole or labor; and it costs more for the break-away poles for signs. Mr. Michel stated another commonly-used sign is eighteen (18) inches by twenty-four (24) inches. Mr. Michel stated the company can do the same type of sign as the Town Hall sign, with it being double-sided, and it costs around five-thousand dollars (\$5000.00). Mr. Michel stated he doesn't think the Town needs a double-sided sign but if the Town wants the same size, it's going to be a little more than \$5000 because that price was from 2017; but Sign-a-Rama will give the Town a break. Mr. Michel stated in relation to the playground with signage, as a person is coming in the front entranceway near the bike racks shown on the mock-up, there would be one (1) sign on each side and maybe a third sign. Mr. Michel stated the person at the sign place said you could at most get about seven (7) rules on a sign, so if Council could get in some of what they consider the most important rules, Mr. Michel can place them on the sign. Mr. Michel stated he noticed most signs say "play at own risk" and Mr. Michel suggests three (3) signs being put up around the playground and challenge course area. Mayor Maneri stated he knows GameTime will provide the Town with some signs, although he's not exactly sure, but they'll probably for the challenge course, playground and swings. Mr. Michel stated he also suggests getting a sign for the public who speak Spanish, because there will be a lot of different types of people when they find out it's a free playground. Mr. Michel asked if the Town is buying the park benches or if GameTime will be putting them in. Mayor Maneri stated he thinks GameTime will be putting them in.

Mr. Michel displayed a series of different signs and stated anything Council sees out of these signs which they like or language they like, Council should let Mr. Michel know. Mr. Michel stated there is a welcome sign stating drug-free, alcohol-free, tobacco-free, knife-free, gun-free, and bully-free zone. Ms. Brienza stated the park won't be alcohol-free or tobacco-free. Mr. Michel showed signs for the different age groups for the playgrounds, children must having adult supervision. Mayor Maneri stated it will be alcohol-free in the park because even people renting the building will not be able to walk around with alcohol in the park. Ms. Brienza asked if the Town has a function like Lord's Landscaping, will the Town not be able to have alcohol served? Mayor Maneri stated it would be up to the Town because the Town is hosting. Town Clerk Matt Amerling stated if there is an event at the community building such as a wedding reception with alcohol being served, there can be signs stating "no alcohol beyond this point" so alcohol is not brought from the community building out into the park. Mr. Michel showed signs

regarding video surveillance to let people know they're being watched. Ms. Brienza asked if there will be security cameras. Mayor Maneri stated yes, and he's going to ask Mr. Josh Willey if he has signs he could provide or sell to the Town. Mr. Michel stated there are more signs regarding the serious injuries and if Council sees anything they want to include, please highlight it and give it back to Mr. Michel. Mr. Michel showed a playground rules sign and stated it's careful not to say "no" but rather "do not." Mr. Michel stated if the Town gets a bunch 33" x 22" signs, we can put about seven (7) lines at most of the rules on each of them because both sign companies said people will look at a sign really quick and go right by it. Ms. Brienza stated yes, they'll read about the first two (2) lines or so. Mr. Michel stated the next sign shows "please carry out what you carried in," which is an important one; and the dog sign regarding dog poop, Mr. Michel has someone who can donate many of the dog stations so Mr. Michel is still working with him, and the gentleman said, after looking at the park, there should be from five (5) to seven (7) dog stations, and keep them away from the playground area. Mr. Michel stated he added tennis court rules which could be pickleball court rules. Mr. Michel stated there are other random signs about keeping the park clean and watching out for children, joggers, bicyclists, and pedestrians. Mr. Michel asked if the Town will allow bicyclists in the park, on the walking trail. Mayor Maneri stated he wasn't expecting bicycles on the walking trail because it's one-sixth (1/6) of a mile, and if someone's walking their dog on a leash on the trail, and the leash extends and takes out the bicyclist, it'll be a problem; so the Town may have to add a sign for no bicycles on the trail. Secretary Ronald Belinko stated there will be a lot of people biking to the park. Mayor Maneri agreed and stated that's why there are bike racks at the park. Ms. Brienza asked how many bike racks there will be. Mayor Maneri stated he thinks there will be two (2) for now. Ms. Brienza asked how many bikes each rack holds. Mayor Maneri stated he's not sure. Mr. Michel stated he's not sure what the prices will be for each sign or all signs, but Sign-a-Rama said they would give us a good price and "take some off the top." Mr. Frank Vigna, of Blue Heron Drive, stated he sees bicyclists using walking trails which are less than half (1/2) a mile and the trail is not paved but crushed rock, so bicyclists will go anywhere they can. Ms. Ryer asked Mr. Michel when he would like Council to get comments back to him. Mr. Michel stated as soon as possible because when he gets all comments, he will go back to get pricing. Mr. Belinko asked if there will be a sign with basic park rules. Mr. Michel stated it will be up to Council. Mayor Maneri stated he would like to see a sign which reads "Millville Town Park" and as you walk in, or in the parking lot, there will be a sign of park rules.

Mr. Belinko asked if the bid for the pickleball court has come in yet. Mayor Maneri stated the bid doesn't come in until this Friday. Mr. Belinko stated Council has to remember this is a public park and Mr. Belinko is referencing the pickleball community because they can be very territorial; but because this is a public park bought with public funds and State grant funds, this is for everyone and the pickleball community should not dominate. Mr. Belinko further stated there is a community next to the park with about ninety-four (94) homes which only have a pool for an amenity, so the park will be a nice amenity for them. Mr. Belinko stated there are other developments around so the Town has to be careful that one (1) community doesn't dominate the facilities. Mr. Belinko stated the basic rules for the pickleball courts are to protect the courts, and there will be signs for the courts. Mr. Belinko stated he met with Mr. Vaughan Baker, who is a pickleball player, and they discussed rules. Mr. Belinko stated tonight he is discussing the basic rules, with the first being players use the pickleball courts at their own risk. Mr. Belinko stated with the second rule, he stated there should be a play limit of eleven (11) points when

others are waiting to play, because these courts are the only lighted courts in the area and it will attract a lot of people. Mr. Belinko stated these courts will start off unsupervised when it comes to hours of play and there will be a lot of administrative detail to keeping the courts organized in terms of who uses them and when. Mr. Belinko stated the next rule is if anyone is waiting to play and use the court, the current player(s) cannot hold the court. Mr. Belinko stated alcoholic beverages, smoking, as well as glass containers are prohibited on the courts. Mr. Belinko stated water and sports drinks are only allowed on courts, and sports drinks can stain but they're consumed a lot. Ms. Brienza asked if players actually drink their drinks on the court because she would think they would take a drink when they step off or out of the court. Mr. Belinko stated yes, they do drink it on the court, in the corner; but the Town wants to protect the courts and keep them clean. Mayor Maneri stated sometimes they do bring drinks in but mostly players will go out of the court and sit down and take a drink. Mr. Belinko stated food is prohibited. Mr. Belinko stated the courts are to be used for pickleball only, and pets, bicycles, scooters, skateboards, and rollerblades are prohibited from being used on the courts.

Mr. Belinko further stated bad footwear can really do damage on courts so proper footwear such as tennis shoes are required. Mr. Belinko stated when any players leave, they should make sure they remove all trash prior to leaving the court area. Mr. Belinko stated one of the last rules, which is a given, is all Town ordinances will apply to the courts; and Mr. Belinko likes this rule as to repeating the same rules over and over again, plus it's enforceable. Mr. Belinko stated the hours of operation is something Council has discussed but Council has to be very careful because of the community next door and if these are lighted courts, there may be noise and light at night time. Mayor Maneri stated when there is a night-time event such as a tournament and the lights are used, someone from the Town will have to go "knock on these people's doors" or send them a letter a week or two beforehand, notifying them on this particular date, at this time, there will be a tournament; and this way, even though the lights will be shining down, people nearby will hear the "pong" noise of the ball being hit back-and-forth. Ms. Brienza asked if Council wants a particular time when the court lights go out. Mayor Maneri stated yes, and he's considering putting the lights on a timer because paying for the light times can get complicated in terms of payment and preventing vandalizing of the outside timer payment slots.

Mr. Belinko stated some additional court rules can be Millville Town programs and events have priority over court use; there will be no outside individual/group lessons/instructions unless approved by the Town, so someone teaching private lessons is prohibited. Mr. Belinko stated the Town can sponsor events such as a children's pickleball clinic or something, and the Town will find the coordinators for such events. Mr. Belinko stated he spoke with Mr. Baker regarding court etiquette, which Council can review. Mr. Belinko stated the challenge course is pretty self-explanatory because a sign on how to use the course will come with it from GameTime. Mr. Belinko stated whether Council would like to put up some additional signage for safety depends on what's on the sign already because the Town doesn't want overkill and put up too many signs. Mr. Belinko stated if, in the future, the Town decides to expand anything in the park, the Town is in a great position to offer some activities for students with disabilities because Mr. Belinko is very devoted to such aspects and programs. Mayor Maneri stated his agreement and there are some swings for a child with disabilities. Mr. Belinko stated it would also be great for the Town to sponsor something during the summer for the disabled youth. Mr. Belinko stated he decided to show the park entrance sign for Frankford because it covers everything and covers any possible liability because all the rules are on the sign. Ms. Brienza stated there a lot of rules

on the sign and most people won't read them. Mr. Belinko stated maybe but, after having worked with the public for so long, signs protect the Town from any possible liability, and if you don't read it, it's your problem, not the Town's. Mr. Belinko stated if you shorten the sign listings and leave stuff out, it's a liability factor; and nowadays, people are ready to go to litigation quickly. Council agreed. Mr. Michel stated people at the sign companies both said to put what you can on the sign to cover the Town. Mayor Maneri stated it's also a good reason to have security cameras on site so the Town can review if any accidents happen. Ms. Brienza stated she likes a bigger sign with everything on it rather than a smaller sign. Ms. Ryer stated she agrees there should be a sign for when a person walks into the park. Mr. Belinko stated if there are any other ideas to the pickleball courts or challenge course, let him know.

Mr. Vigna asked, regarding the pickleball, Bay Forest had a big problem with having groups come in and using the facilities so much people were lining up to use the courts, and people from Bay Forest couldn't use their own pickleball court. Mr. Vigna stated a suggestion of having a Town resident sign up for the court if there is a problem, to make sure residents can play on days they want and there are no groups from outside of Town coming in at one time and using the facilities. Mr. Belinko stated this is an open park to the entire public, and there's no park attendant present to monitor or control use. Mr. Belinko stated even if there is the concept of registration, will there be yet another responsibility to the Town Clerk or Town administration to take calls, sign up registration, and also who will enforce this on weekends. Mr. Belinko stated there are aspects Council will have to discuss, but we don't want to rent the courts out to groups and have the courts constantly occupied. Mayor Maneri stated in terms of a form to register, maybe Council could consider having language such as "for Millville residents, Tuesdays and Thursdays," or something like it, and if no one shows up, it's open to anybody. Mr. Amerling stated because of the State grant monies the Town used to purchase this park, the Town has to leave the park and pickleball courts open to everybody, not just Millville residents; so if groups of residents from Bethany Beach want to come and use the courts, they're allowed to do so. Ms. Brienza stated she mentioned earlier maybe needing more than one facility use form and having one to reserve the pickleball courts may be the way to go, even though it adds more work to the administrative staff. Mr. Amerling stated he suggests one of the best approaches is to have a system set up like when someone wants to rent out the Town Hall Council chamber meeting room. Mr. Amerling stated someone will call up Town Hall and ask if there are any reservations for the pickleball court on this day, at this time, and they have to fill out a court use form, stating their contact information and what day and time they plan on using the court(s), and – if Council wishes to do so – there is a user fee and/or security deposit required for payment to the Town. Mr. Amerling stated the one drawback, which would be difficult to enforce, is the time the use is supposed to end for the renter, because games can go on longer than expected, and there will be more people lining up to use these courts more than people want to rent the Council room, and there could be some overlapping. Mr. Belinko stated the other trickiness to this concept is if you have the same group calling up and reserving the courts for the same time for every weekend. Mayor Maneri stated he thinks the Town will just have to wait and see what's going on at the time, because, although this may be busy for the first year or so because of its "newness," it may reduce in usage. Mayor Maneri stated Council has to look at all of this because we can't just put these laws in effect and say "that's it." Ms. Brienza stated this will always be a work in progress. Mr. Belinko stated he agrees and the Town should focus on putting the court rules up, and working on the administrative process at a later time. Mayor Maneri stated the Town may also have brackets for the courts put up, have

people put their names in the brackets, and when their bracket comes up, they can play. Ms. Brienza stated she still thinks there should be some kind of registration for users because if the courts get damaged, the Town will know who to hold responsible. Mr. Belinko stated these are public courts so they can't be locked and there is no attendant or park director, so this has to be taken into consideration. Mr. Amerling stated this is an open park so if two (2) people wander in to the court and start playing when others are supposed to be, who will enforce the reservation and kick out the people, who will enforce the rules, who will be there to take calls on weekends if there is a disagreement or someone doesn't honor their reservation time? Mr. Belinko agreed and he thinks the pickleball courts will be used a lot.

Mr. Vigna stated regarding the dog leash issue, Bethany and Rehoboth have found out six (6) to eight (8) feet long of a leash is long enough, so it's something to think about when revisiting the dog leash ordinance. Mr. Vigna stated in regards to the keys, the Town said renters can't make duplicates but "that's just saying it," and the best thing to do is put the words "do not duplicate" on the key. Mr. Amerling stated the Town has keys for Town Hall which cannot be duplicated because they are specially made and the only way to duplicate them is through the company where you got them made. Ms. Ryer stated Council may also consider having a key dropbox where the key is dropped in and goes into the community building where no one can get to it except staff, once it's been returned. Mr. Vigna stated another issue is regarding a person having to be twenty-one (21)-years-old to rent the building or park, Mr. Vigna has no problem if it's someone representing a group or organization; however, any person 21-years-old to rent the building, their security deposit should have to be much higher. Ms. Brienza stated she doesn't think the Town can do that. Mr. Amerling stated he doesn't think the Town can do it because it's age discrimination, but they'd have to check with Town Solicitor Seth Thompson. Mr. Vigna stated there's been a way around the issue because of when the "June Bugs" come in to a town, and the renter would not rent until after the month of June. Ms. Brienza asked what if someone wanted to rent the building for a college or high school graduation party? Mr. Vigna stated it would be rented by the parent or an adult who would be responsible. Mr. Amerling stated "June Bugs" are technically under 21-years-old as they are commonly high school seniors who graduate in June. Mayor Maneri asked if no foul language should be added to the park sign. Council agreed. Mayor Maneri asked about charcoal grills. Ms. Brienza stated no to any open flames. Mayor Maneri stated he feels fireworks should also be prohibited in the park. Council agreed. Mayor Maneri stated he will ask GameTime and Mr. Willey about any signs they may be able to provide for the park. Mayor Maneri asked if Council will "look into all these rules." Council agreed.

5. CITIZENS' PRIVILEGE

Mr. Dennis Hartline, of Blue Heron Drive, stated this is a work in progress and has the Town looked into asking its insurance company about what is needed regarding signage. Mayor Maneri stated yes, they are looking into it. Mr. Hartline asked if there will be parking along Dukes Drive. Mayor Maneri stated yes, you will be able to park alongside Dukes Drive. Mr. Hartline stated the road is very narrow. Mayor Maneri stated the driver can park half off the road and half on the road, and it will be on only one side of the road, so there will be signs to inform people. Mayor Maneri stated when there are Town events at the park, there is a neighboring parcel (Lord's Landscaping) who will let the Town use the outer portion for parking. Mr. Hartline asked if there will be pets allowed in the community building. Mayor

Maneri stated the only pets allowed in the community building will be certified service animals. Mr. Hartline asked if there is a fence around the park. Mayor Maneri stated no, not completely around it; there will only be a fence on the side of Lord's Landscaping's property, and the other sides have ditches. Mr. Hartline asked if the park sign will be lit up like the one in front of Town Hall. Mayor Maneri stated he and Council haven't considered it, but the Town has to find a spot to put the flag pole because the State took more frontage space than the Town thought. Mayor Maneri stated he would like to see the flagpole lit and if there is a sign up there, maybe some of the light from the pole will hit the sign. Mr. Hartline asked if there was conduit running. Mayor Maneri stated yes. Mr. Hartline asked if the play areas will be covered from the sun. Mr. Amerling stated yes, there will be shade cloth canopies over the playground equipment. Mr. Hartline asked if there will be shade for parents and grandparents sitting nearby. Mr. Amerling stated the Town is working in shade trees to cover the sitting areas. Mayor Maneri stated the Town is looking into getting trees which can already provide shade rather than starting from a little sapling. Mr. Hartline stated everything is looking great.

6. ANNOUNCEMENT OF NEXT MEETING –TOWN COUNCIL MEETING, TUESDAY, MARCH 10, 2020

7. ADJOURNMENT

Ms. Brienza motioned to adjourn at 8:12 p.m. Ms. Ryer seconded the motion. Motion carried 5-0.

Respectfully submitted,
Matt Amerling, Town Clerk